

SENNEN PARISH COUNCIL

**AGENDA ANNUAL COUNCIL MEETING OF
SENNEN PARISH COUNCIL AT SENNEN CHURCHTOWN HALL
ON WEDNESDAY 10th MAY 2023 AT 7.00 PM**
(or after Annual Parish Meeting if it overruns)

Contact the Clerk regarding
any item on this Agenda:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sennen-pc.gov.uk
07719399685

Press & Public are invited to attend the above meeting. Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at www.sennen-pc.gov.uk and on the Sennen Noticeboards.	
WELCOME: Clerk to welcome attendees	
AGENDA REF.	DESCRIPTION
23-05/1	To Elect the Chairperson for 2023/24
23-05/2	To Elect the Vice Chairperson for 2023/24
23-05/3	PERSONS PRESENT/APOLOGIES To NOTE persons, present and RECEIVE apologies for absence.
23-05/4	MEMBERS DECLARATIONS To RECEIVE any Declarations of Interest from Members: a. Pecuniary/Registrable Declarations of Interests b. Non-Registrable Interests c. Declaration of Gifts To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a Dispensation Form in advance of commencement of the meeting.
23-05/5	PUBLIC FORUM Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes on any subject covered by the agenda , and should give their name and subject to the Clerk at clerk@sennen-pc.gov.uk (24 hours in advance), otherwise call 07719 399685 or in person before the meeting commences . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to Public Forum will not exceed 15 minutes , in accordance with Sennen Parish Council Standing Orders, unless extended at the discretion of the Chair .
23-05/6	APPROVAL OF MINUTES To RESOLVE that the Minutes of the Full Council Meeting (FCM) of Sennen Parish Council (SPC) held on 12th March 2023 having been previously circulated be taken as read, APPROVED , and signed.
23-05/7	MATTERS ARISING FROM PREVIOUS MEETINGS To NOTE any matters arising from the accepted Minutes
23-05/8	CORNWALL COUNCILLOR'S REPORT To receive the monthly Cornwall Councillor's Report from Councillor Brian Clemens.
23-05/9	To Appoint Portfolio holders and External Representatives for 2023/24

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23-05/10	NEW PLANNING APPLICATIONS and PRE-APPLICATIONS To RECEIVE the planning applications and RESOLVE to RESPOND to the Local Planning Authority if appropriate:
	No new planning applications have been received at the time of publishing this Agenda
23-05/11	PLANNING DECISIONS To Note Planning Decisions made by Cornwall Council (CC)
	PA21/08180 Applicant: Mr And Mrs N Smith Location: Land South Of Aubrey Villa, Sennen Cove, Cornwall, TR19 7DF Proposal: Proposed bungalow with parking in rear garden DECISION: Refused
	PA23/00559 Applicant: Mr M Bridges Location: Redundant Barns at Trevescan Farm Trevescan Sennen TR19 7AQ Proposal: Change of use of agricultural buildings to 2no. dwelling houses DECISION: Withdrawn
23-05/12	OTHER PLANNING MATTERS
	Late applications and decisions
23-05/13	Neighbourhood Development Plan (NDP) a) NDP Steering Group update b) NDP Affordable Housing WG update c) NDP Terms of Reference
23-05/14	Amenities To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Sennen Recreation Centre b) Sennen Community Centre Trusteeship c) Defibrillators
23-05/15	Burials To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Signage b) Memorial Bench
23-05/16	Community Engagement To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Sennen Market visit b) Promotional banner c) Coronation Celebration
23-05/17	Communications To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Parish Newsletter b) Annual Parish Meeting c) Facebook posts

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23-05/18	Environment To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Cutting plans for No Mow May
23-05/19	Highways and Public Rights of Way (PRoW) To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Spraying of footways and cycleways
23-05/20	Policy Reviews To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Policy & Governance update b) Member Co-Option Policy c) Complaints Handling Procedure d) Equal Opportunities Policy
23-05/21	FINANCE a) To RECEIVE and NOTE the bank reconciliations as at the 30th April 2023 b) To RECEIVE and RESOLVE to APPROVE the May 2023 payment schedule c) Internal Audit Report d) Annual Governance & Accountability Return e) RFO Update f) Grants/Funding I. S137 review 2022/23 II. Citizens Advice Bureau g) Finance Committee TOR & report
23-05/22	Clerk's Report and Correspondence To RECEIVE Clerk's Report and NOTE correspondence a) Clerk report b) Correspondence received c) Staffing Committee TOR & report
23-05/23	Training and Meetings Attended To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate: a) Community Network Panel
23-05/24	Diary Dates: Meeting dates to be confirmed: a) Next FCM 14 th June 2023 b) Meeting dates for coming year
23-05/25	OPEN MEETING CLOSED