

SENNEN PARISH COUNCIL

Contact the Clerk regarding
any item on this Agenda:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sennen-pc.gov.uk
07719399685

**AGENDA ANNUAL COUNCIL MEETING OF
SENNEN PARISH COUNCIL AT SENNEN CHURCHTOWN HALL
ON WEDNESDAY 8th MAY 2024 AT 7.00 PM** (or after APM if later than 7pm)

Press & Public are invited to attend the above meeting. Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at www.sennen-pc.gov.uk and on the Sennen Noticeboards.

WELCOME: Clerk welcome and opening of Meeting

AG REF.	DESCRIPTION
24-05/1	ELECTION OF CHAIR a) Election of Chair b) Signing of Declaration of Acceptance of Office c) Chair's welcome
24-05/2	PERSONS PRESENT/APOLOGIES To NOTE persons, present and RECEIVE apologies for absence.
24-05/3	MEMBERS DECLARATIONS To RECEIVE any Declarations of Interest from Members: a. Pecuniary/Registrable Declarations of Interests b. Non-Registrable Interests c. Declaration of Gifts To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a Dispensation Form in advance of commencement of the meeting.
24-05/4	ELECTION OF VICE CHAIR a) Election of Vice Chair b) Signing of Declaration of Acceptance of Office
24-05/5	Councillor Portfolios a) To confirm Councillor Portfolios for 2024/25 b) To elect a SCRC representative 2024/25
24-05/6	PUBLIC FORUM Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes on any subject covered by the agenda , and should give their name and subject to the Clerk at clerk@sennen-pc.gov.uk (24 hours in advance), otherwise call 07719 399685 or in person before the meeting commences . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to Public Forum will not exceed 15 minutes , in accordance with Sennen Parish Council Standing Orders, unless extended at the discretion of the Chair .
24-05/7	APPROVAL OF MINUTES To RESOLVE that the Minutes of Full Council Meeting of Sennen Parish Council (SPC) held on 10th April 2024 having been previously circulated be taken as read, APPROVED , and signed.
24-05/8	MATTERS ARISING FROM PREVIOUS MEETINGS To NOTE any matters arising from the accepted Minutes not included on the Agenda

SENNEN PARISH COUNCIL

Contact the Clerk regarding
any item on this Agenda:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sennen-pc.gov.uk
07719399685

AGENDA ANNUAL COUNCIL MEETING OF SENNEN PARISH COUNCIL AT SENNEN CHURCHTOWN HALL ON WEDNESDAY 8th MAY 2024 AT 7.00 PM (or after APM if later than 7pm)

24-05/9	CORNWALL COUNCILLOR'S REPORT To receive the monthly Cornwall Councillor's Report from Councillor Brian Clemens
24-05/10	NEW PLANNING APPLICATIONS PA24/02543 Proposal: Proposed Ground Floor Extension Providing En-Suite to Bedroom Location: Chy An Gargo Sennen Cove Penzance Cornwall PA24/02239 Proposal: Retention of Existing Holiday Accommodation & Associated Works Location: The Old Store Marias Lane Sennen Cove Penzance
24-05/11	PLANNING DECISIONS PA23/09599 Proposal: Construction of a house (amended siting and design) and use of an existing house as an incidental domestic annex Location: Meadowside Escalls Cliff Sennen Penzance Cornwall TR19 7BB DECISION Approved 13/03/2024
24-05/12	OTHER PLANNING MATTERS and late applications/decisions
24-05/13	Neighbourhood Development Plan (NDP) a) NDP Steering Group update b) NDP Affordable Housing WG update
24-05/14	Amenities To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) Toilet maintenance a) Sennen Beach Toilets Feasibility Study
24-05/15	Cemetery To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) Cemetery bench repairs
24-05/16	Community Engagement To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) SPC Newsletter 2024 b) APM review
24-05/17	Communications To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) Website and social media a) Noticeboard replacement
24-05/18	Environment To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) Second SNAG action day b) Wildflower areas
24-05/19	Highways To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) VAS update b) Bus shelter update

SENNEN PARISH COUNCIL

Contact the Clerk regarding
any item on this Agenda:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sennen-pc.gov.uk
07719399685

**AGENDA ANNUAL COUNCIL MEETING OF
SENNEN PARISH COUNCIL AT SENNEN CHURCHTOWN HALL
ON WEDNESDAY 8th MAY 2024 AT 7.00 PM** (or after APM if later than 7pm)

24-05/20	Public Rights of Way (PRoW) To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate
24-05/21	Governance & Policy Reviews To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) Policy & Governance update b) Councillor vacancy c) Standing Orders 2024-25 d) Financial Regulation 2024-25
24-05/22	FINANCE a) To RECEIVE and NOTE the bank reconciliations as at the 30st April 2024 b) To RECEIVE and RESOLVE to APPROVE the May 2024 payment schedule c) AGAR I. No Conflicts of Interest BDO LLP II. Internal Audit Report 2023/24 III. Annual Governance Statement 2023/24 IV. Annual Accounting Statement 2023/24 V. AGAR Annual Accounting restatements VI. Dates for Exercise of Public Rights 2023-24 d) RFO report i. SPC Budget 2024-25 Year End update ii. CIL report 2023-24 iii. Reserves balances e) Grants/Funding I. CLUP update
24-05/20	Clerk's Report and Correspondence To RECEIVE Clerk's Report and NOTE correspondence a) Clerk report b) Correspondence received
24-05/21	Training and Meetings Attended To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate
24-05/22	Diary Dates: Meeting dates to be confirmed: a) FCM 12th June 2024 b) Meeting Dates 2024-25
24-05/23	OPEN SESSION CLOSSES
24-05/24	EXCLUSION OF THE PRESS AND PUBLIC To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business. Sennen Beach Toilets
24-05/25	MEETING CLOSSES