

# SENNEN PARISH COUNCIL

**AGENDA FULL COUNCIL MEETING OF  
SENNEN PARISH COUNCIL AT SENNEN CHURCHTOWN HALL  
ON WEDNESDAY 13<sup>th</sup> September 2023 AT 7.00 PM**

Contact the Clerk regarding  
any item on this Agenda:  
Parish Clerk & RFO  
Victoria Burton-Davey  
[clerk@sennen-pc.gov.uk](mailto:clerk@sennen-pc.gov.uk)  
07719399685

| <b>Press &amp; Public are invited to attend the above meeting.</b> Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at <a href="http://www.sennen-pc.gov.uk">www.sennen-pc.gov.uk</a> and on the Sennen Noticeboards. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| <b>WELCOME:</b> Chair's welcome                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>AGENDA REF.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>DESCRIPTION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 23-09/1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>PERSONS PRESENT/APOLOGIES</b><br>To <b>NOTE</b> persons, present and <b>RECEIVE</b> apologies for absence.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 23-09/2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>MEMBERS DECLARATIONS</b><br>To <b>RECEIVE</b> any Declarations of Interest from Members:<br><br>a. Pecuniary/Registrable Declarations of Interests<br>b. Non-Registrable Interests<br>c. Declaration of Gifts<br><br>To <b>RESOLVE</b> to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a <b>Dispensation Form in advance</b> of commencement of the meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 23-09/3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>PUBLIC FORUM</b><br><b>Members of the Public</b> are invited to speak in Public Forum for a maximum of <b>3 minutes</b> on any <b>subject covered by the agenda</b> , and should give their <b>name and subject</b> to the Clerk at <a href="mailto:clerk@sennen-pc.gov.uk">clerk@sennen-pc.gov.uk</a> (24 hours in advance), otherwise call 07719 399685 or in person <b>before the meeting commences</b> . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to <b>Public Forum will not exceed 15 minutes</b> , in accordance with Sennen Parish Council Standing Orders, <b>unless extended at the discretion of the Chair</b> . |
| 23-09/4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>APPROVAL OF MINUTES</b><br>To <b>RESOLVE</b> that the Minutes of the Full Council Meeting (FCM) of Sennen Parish Council (SPC) held on <b>12<sup>th</sup> July 2023</b> having been previously circulated be taken as read, <b>APPROVED</b> , and signed.<br><br>To <b>RESOLVE</b> that the Minutes of the Extraordinary Council Meeting of Sennen Parish Council (SPC) held on <b>16<sup>th</sup> August 2023</b> having been previously circulated be taken as read, <b>APPROVED</b> , and signed.                                                                                                                                                                                                                                                                                                                                                                                              |
| 23-09/5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>MATTERS ARISING FROM PREVIOUS MEETINGS</b><br>To <b>NOTE</b> any matters arising from the accepted Minutes not included on the Agenda                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 23-09/6                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>CORNWALL COUNCILLOR'S REPORT</b><br>To receive the monthly Cornwall Councillor's Report from Councillor Brian Clemens.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

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| 23-09/7 | <b>NEW PLANNING APPLICATIONS and PRE-APPLICATIONS</b><br>To <b>RECEIVE</b> the planning applications and <b>RESOLVE</b> to <b>RESPOND</b> to the Local Planning Authority if appropriate:                                                                                                                                                                                                                                                                                                                                                                                 |
|         | a) <b>PA23/05627</b><br><b>Proposal:</b> Advertisement consent for 1no. tariff sign and 1no. Pay and Display instruction sign<br><b>Location:</b> Lands End Heritage Centre Sennen Penzance Cornwall                                                                                                                                                                                                                                                                                                                                                                      |
|         | b) <b>PA23/07001</b><br><b>Proposal:</b> Application for Non-Material Amendment to PA21/03573 for a Proposed demolition of bungalow and construction of 1x replacement dwelling and 5x new dwellings, together with the formation of a new access road, with non-compliance with Condition 2 in relation to Decision Notice PA20/05625, namely 1) Plot 5 only relocation of bi-fold doors to side elevation. 2) Plot 5 only new window positioned in lieu of bi-fold doors.<br><b>Location:</b> Former Luggs Bungalow Sunny Corner Lane Sennen Penzance Cornwall TR19 7AX |
|         | c) <b>PA23/06844</b><br><b>Proposal:</b> Construction of garden room<br><b>Location:</b> The Salt House Stone Chair Lane Sennen Cove Penzance                                                                                                                                                                                                                                                                                                                                                                                                                             |
|         | d) <b>PA23/05049</b><br><b>Proposal:</b> Replacement roof covering, removal of chimney and associated works<br><b>Location:</b> Pentowan Sunny Corner Lane Sennen Penzance                                                                                                                                                                                                                                                                                                                                                                                                |
| 23-09/8 | <b>PLANNING DECISIONS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|         | <b>PA23/02960</b><br><b>Location:</b> Land WNW Of Wessex House Sennen Cornwall<br><b>Proposal:</b> Application for a lawful development certificate for proposed conversion of barn to form dwelling and associated works<br><b>Decision:</b> Granted (CAADs, PIPs and LUs only) <b>18/07/2023</b>                                                                                                                                                                                                                                                                        |
|         | <b>PA23/06156</b><br><b>Location:</b> Vodaphone Communications Mast 4994 Brew Farm St Levan Cornwall TR19 6NA<br><b>Proposal:</b> Notification under the Electronic Communications Code (conditions and restrictions) Regulations 2003 (as amended) to utilise permitted development rights.<br><b>DECISION:</b> Closed - advice given <b>27/07/2023</b>                                                                                                                                                                                                                  |
|         | <b>PA23/04627</b><br><b>Location:</b> Lands End Heritage Centre Sennen Penzance Cornwall TR19 7AA<br><b>Proposal:</b> Replacement pay and display machines in association with existing use as car park, introduction of Automatic Number Plate Recognition and CCTV cameras and timber poles without compliance with Condition 2 of decision notice PA22/10892 dated 10.03.2023.<br><b>DECISION:</b> APPROVED <b>14/08/2023</b>                                                                                                                                          |
| 23-09/9 | <b>OTHER PLANNING MATTERS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|         | <b>PA23/00860/PREAPP</b><br>Penroyce Marias Lane Sennen Cove Penzance Cornwall TR19 7BU<br>Pre application advice for new 2/3-bedroom single dwelling in garden.                                                                                                                                                                                                                                                                                                                                                                                                          |

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| 23-09/10 | <b>Neighbourhood Development Plan (NDP)</b> <ul style="list-style-type: none"><li>a) NDP Steering Group update</li><li>b) NDP Affordable Housing WG update</li><li>c) Housing Needs Survey</li></ul>                                                                                                                                                                  |
| 23-09/11 | <b>Amenities</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate <ul style="list-style-type: none"><li>a) Sennen Beach Toilets management</li><li>b) Sennen Beach Toilets lease</li><li>c) Elect a Sennen Recreation Centre Trustee representative</li><li>d) Christmas planning</li></ul>                      |
| 23-09/12 | <b>Burials</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate <ul style="list-style-type: none"><li>a) Signage</li><li>b) Memorial Bench</li></ul>                                                                                                                                                             |
| 23-09/13 | <b>Community Engagement</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate <ul style="list-style-type: none"><li>a) Promotional banner</li><li>b) Development information event</li></ul>                                                                                                                      |
| 23-09/14 | <b>Communications</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate                                                                                                                                                                                                                                           |
| 23-09/15 | <b>Environment</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate <ul style="list-style-type: none"><li>a) Wild-Flower areas management plan</li><li>b) Wild-Flower area signs</li></ul>                                                                                                                       |
| 23-09/16 | <b>Highways</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate <ul style="list-style-type: none"><li>a) Parking Restrictions at Sennen Cove</li><li>b) VAS update</li></ul>                                                                                                                                    |
| 23-09/17 | <b>Public Rights of Way (PRoW)</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate <ul style="list-style-type: none"><li>a) Footpath cutting</li></ul>                                                                                                                                                          |
| 23-09/18 | <b>Policy Reviews</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate <ul style="list-style-type: none"><li>a) Action Plan 2023-24</li><li>b) Freedom of Information 2023</li><li>c) Subject Access Request 2023</li><li>d) Training &amp; Development Policy 2023</li><li>e) Publication Scheme 2023</li></ul> |

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| 23-09/19 | <b>FINANCE</b><br>a) To <b>RECEIVE</b> and <b>NOTE</b> the bank reconciliations as at the <b>31<sup>st</sup> July 2023</b> and <b>31<sup>st</sup> August 2023</b><br>b) To <b>RECEIVE</b> and <b>RESOLVE</b> to <b>APPROVE</b> the <b>September 2023</b> payment schedule<br>c) RFO report<br>d) Budget update<br>e) Grants/Funding |
| 23-09/20 | <b>Clerk's Report and Correspondence</b><br>To <b>RECEIVE Clerk's Report</b> and <b>NOTE</b> correspondence<br>a) Clerk report<br>b) Correspondence received<br>c) To agree new deadline and date for co-options                                                                                                                    |
| 23-09/21 | <b>Training and Meetings Attended</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate:<br>a) ICCM                                                                                                                                                                             |
| 23-09/22 | <b>Diary Dates:</b><br>Meeting dates to be confirmed:<br>a) Next FCM 11 <sup>th</sup> October 2023                                                                                                                                                                                                                                  |
| 23-09/23 | <b>EXCLUSION OF THE PRESS AND PUBLIC</b><br>To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.                                |
| 23-09/24 | <b>MEETING CLOSED</b>                                                                                                                                                                                                                                                                                                               |