

SENNEN PARISH COUNCIL

clerk@sennen-pc.gov.uk

Agenda

Dear Sir/Madam,

I hereby give you notice that the Sennen Parish Council Annual council meeting will take place at Sennen Churchtown Hall on Wednesday 14th May 2025 straight after the Annual parish meeting. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Jodie Ellis, Clerk

Press & Public are invited to attend the above meeting. Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public.

1. **Election of Chairman for the 2025/2026 year** – and to receive the chairman's acceptance of office.
2. **Election of Vice-chairman for the 2025/2026 year.**
3. **Register of Interests forms** – to receive register of interests forms and acceptance of office from all councillors
4. **Apologies for absence** – to receive any apologies for absence and extension to the completion of the acceptance of office form.
5. **Acceptance of minutes** - Minutes of the ordinary parish council meeting held on the 9th April 2025
6. **Declarations of interest for items on this agenda**
7. **To consider any applications for dispensations under section 33 of the localism act 2011**
8. **Public participation** – to receive any comments from members of the public
9. **Chairman's comments**
10. **Councillors' questions and comments** - 24-hour notice in accordance with Standing Orders advisable
11. **Cornwall councillor's comments** – Cllr. Brian Clemens
12. **Planning:** no applications as at 07th May 2025
13. **Public rights of way** –
 - 118/15 – To receive an update on the missing post.
 - 118/6/1 FP down to Nanjizel – uneven surface on the bottom section of the path – to receive an update.
 - Pavement maintenance – weed removal – to discuss options
 - Stonechair Lane – Pavement / weed issues
14. **Highways** – VAS – to discuss costs to maintain the three working units.
15. **Amenities** - Beach car park toilets – to receive an update on any issues.
16. **Cemetery** – to note one burial request was received and has taken place on the 06th May 2025.
17. **Clerk's report and correspondence** –
 - Annual Parish newsletter – to discuss any tasks

18. Payments - to consider the following accounts for payment:

Jodie Ellis – Citizen of the year award trophies	£44.37
Rialtas - Alpha Software Annual Support and Maintenance Licence for 1 User	£243.60
T P Tree services Ltd – March and April grass cutting and cemetery cutting	£1368.00
Source for Business – Sennen Beach Toilet water charges	£321.84
Stevens And Nicholls Electrical Plumbing and Heating Limited – Toilet electrical work	£466.32
Barbara Goraus – Internal Audit 2024/2025 fee	£160.00
ICT Connect – website fee	£12.00
Jodie Ellis – Clerk Salary	£951.49
Crystal Clear – Sennen Beach toilet cleaning	£1150.64
HMRC – PAYE – TAX/NI	£253.35
Mark Ayotte – Sennen beach plumbing works	£678.00
	£5,649.61

19. Financial report of the clerk – Approval of financial reports including Budget monitoring report.

20. Internal Audit Report – To note the internal auditor's comments and approve and authorise.

21. Annual Governance Statement – To approve and authorise Section 1 of the 2024/2025 return.

22. Annual Return – To approve and authorise Section 2 of the Accounting Statements 2024/2025 return.

23. AGAR – To Confirm no conflict of interest with BDO LLP the external auditors for the 2024/2025 audit.

24. Notice of the public rights and publication of unaudited annual governance & accountability return – will be the 3rd of June 2025 to the 14th of July 2025.

25. Co-Option – To note Sennen has 4 vacant seats.

26. Grant Applications - To discuss grant application received from:

Sennen Churchtown Hall for the Fun day 2025

Sennen Surf club – for first aid training equipment

27. Councillor Responsibilities – to confirm responsibilities circulated with the agenda to members.

28. Items for next month's agenda.

29. Time and date of the next meeting - Wednesday 11th June 2025 at 7.00pm for the ordinary parish council meeting and citizen of the year award at Sennen Churchtown Hall
