

# SENNEN PARISH COUNCIL

**AGENDA FULL COUNCIL MEETING OF  
SENNEN PARISH COUNCIL AT SENNEN CHURCHTOWN HALL  
ON WEDNESDAY 8<sup>th</sup> NOVEMBER 2023 AT 7.00 PM**

Contact the Clerk regarding  
any item on this Agenda:  
Parish Clerk & RFO  
Victoria Burton-Davey  
[clerk@sennen-pc.gov.uk](mailto:clerk@sennen-pc.gov.uk)  
07719399685

| <b>Press &amp; Public are invited to attend the above meeting.</b> Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at <a href="http://www.sennen-pc.gov.uk">www.sennen-pc.gov.uk</a> and on the Sennen Noticeboards. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| <b>WELCOME:</b> Chair's welcome and introduction of co-option applicants                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>AGENDA REF.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>DESCRIPTION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 23-11/1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>PERSONS PRESENT/APOLOGIES</b><br>To <b>NOTE</b> persons, present and <b>RECEIVE</b> apologies for absence.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 23-11/2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>MEMBERS DECLARATIONS</b><br>To <b>RECEIVE</b> any Declarations of Interest from Members:<br><ul style="list-style-type: none"><li>a. Pecuniary/Registrable Declarations of Interests</li><li>b. Non-Registrable Interests</li><li>c. Declaration of Gifts</li></ul><br>To <b>RESOLVE</b> to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a <b>Dispensation Form in advance</b> of commencement of the meeting.                                                                                                                                                                                                                                                                                                                                                                                                        |
| 23-11/3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>PUBLIC FORUM</b><br><b>Members of the Public</b> are invited to speak in Public Forum for a maximum of <b>3 minutes</b> on any <b>subject covered by the agenda</b> , and should give their <b>name and subject</b> to the Clerk at <a href="mailto:clerk@sennen-pc.gov.uk">clerk@sennen-pc.gov.uk</a> (24 hours in advance), otherwise call 07719 399685 or in person <b>before the meeting commences</b> . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to <b>Public Forum will not exceed 15 minutes</b> , in accordance with Sennen Parish Council Standing Orders, <b>unless extended at the discretion of the Chair</b> . |
| 23-11/4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>APPROVAL OF MINUTES</b><br>To <b>RESOLVE</b> that the Minutes of the Full Council Meeting (FCM) of Sennen Parish Council (SPC) held on <b>11<sup>th</sup> October 2023</b> having been previously circulated be taken as read, <b>APPROVED</b> , and signed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 23-11/5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>MATTERS ARISING FROM PREVIOUS MEETINGS</b><br>To <b>NOTE</b> any matters arising from the accepted Minutes not included on the Agenda                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 23-11/6                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>CORNWALL COUNCILLOR'S REPORT</b><br>To receive the monthly Cornwall Councillor's Report from Councillor Brian Clemens.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

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| 23-11/7  | <p><b>NEW PLANNING APPLICATIONS and PRE-APPLICATIONS</b><br/>To <b>RECEIVE</b> the planning applications and <b>RESOLVE</b> to <b>RESPOND</b> to the Local Planning Authority if appropriate:</p> <p>a) <b>PA23/07437</b><br/><b>Proposal:</b> Demolition of existing water storage tank. New build two storey, hipped roofed dwelling house with terrace at first floor, landscaping works to form retaining wall and terraced garden. New stepped pedestrian access to Maria's Lane, with level gravelled parking bay to the north.<br/><b>Location:</b> Former Water Tank Sennen Cove Penzance TR19 7BZ</p>                                                                                                                                                                                                                                                                                                                                                             |
| 23-11/8  | <p><b>PLANNING DECISIONS</b></p> <p><b>PA23/08234 – Regulation 5 Notification</b> (not consulted)<br/><b>Applicant:</b> LAXMI GAUTAM<br/><b>Location:</b> Sunny Bank House Sennen Penzance Cornwall TR19 7AR<br/><b>Proposal:</b> The Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017 BT intends to install fixed line broadband electronic communications apparatus.<br/><b>Decision:</b> Closed - advice given <b>10/10/2023</b></p> <p><b>PA23/06844</b><br/><b>Location:</b> The Salt House Stone Chair Lane Sennen Cove Penzance Cornwall TR19 7DE<br/><b>Proposal:</b> Construction of garden room<br/><b>Decision:</b> WITHDRAWN <b>31/10/2023</b></p> <p><b>PA23/05049</b><br/><b>Location:</b> Pentowan Sunny Corner Lane Sennen Penzance Cornwall TR19 7AX<br/><b>Proposal:</b> Replacement roof covering, removal of chimney and associated works<br/><b>Decision:</b> Approved with conditions <b>30/10/2023</b></p> |
| 23-11/9  | <b>OTHER PLANNING MATTERS</b> late applications/decisions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 23-11/10 | <p><b>Neighbourhood Development Plan (NDP)</b></p> <p>a) NDP Steering Group update<br/>b) NDP Affordable Housing WG update</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 23-11/11 | <p><b>Amenities</b><br/>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate</p> <p>a) Sennen Beach Toilets handover<br/>b) Sennen Beach Toilets lease<br/>c) Christmas Planning</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 23-11/12 | <p><b>Cemetery</b><br/>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate</p> <p>a) Signage<br/>b) Consecrated areas</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

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| 23-11/13 | <b>Community Engagement</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate <ul style="list-style-type: none"><li>a) Remembrance Sunday</li><li>b) D-Day 80<sup>th</sup> Anniversary</li><li>c) Promotional banner</li></ul>                                                                                                                                                                                                      |
| 23-11/14 | <b>Communications</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate <ul style="list-style-type: none"><li>a) Facebook</li></ul>                                                                                                                                                                                                                                                                                                 |
| 23-11/15 | <b>Environment</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate <ul style="list-style-type: none"><li>a) CPRE Cornwall</li><li>b) Wild-Flower areas</li><li>c) Hedge/Tree Planting grant</li></ul>                                                                                                                                                                                                                             |
| 23-11/16 | <b>Highways</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate <ul style="list-style-type: none"><li>a) VAS update</li><li>b) St Just to Sennen bus route</li><li>c) Bus shelter update</li></ul>                                                                                                                                                                                                                                |
| 23-11/17 | <b>Public Rights of Way (PRoW)</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate                                                                                                                                                                                                                                                                                                                                                |
| 23-11/18 | <b>Policy Reviews</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate <ul style="list-style-type: none"><li>a) Action Plan 2023-26</li></ul>                                                                                                                                                                                                                                                                                      |
| 23-11/19 | <b>FINANCE</b> <ul style="list-style-type: none"><li>a) To <b>RECEIVE</b> and <b>NOTE</b> the bank reconciliations as at the <b>31<sup>st</sup> October 2023</b></li><li>b) To <b>RECEIVE</b> and <b>RESOLVE</b> to <b>APPROVE</b> the <b>November 2023</b> payment schedule</li><li>c) Budget planning 2024-25</li><li>d) RFO report</li><li>e) Grants/Funding<ul style="list-style-type: none"><li>I. EOI Capacity Fund</li><li>II. SK8PZ</li><li>III. Pre-School</li></ul></li></ul> |
| 23-11/20 | <b>Clerk's Report and Correspondence</b><br>To <b>RECEIVE Clerk's Report</b> and <b>NOTE</b> correspondence <ul style="list-style-type: none"><li>a) Clerk report</li><li>b) Correspondence received</li><li>c) To agree new deadline and date for co-options</li></ul>                                                                                                                                                                                                                 |

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| 23-11/21 | <b>Training and Meetings Attended</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate:<br>a) Smaller Council's Meeting 23 October 2023<br>b) CALC AGM 24 <sup>th</sup> October 2023<br>c) St Just Feast and Parade 29 <sup>th</sup> October 2023<br>d) Recreation Centre Board of Trustees 31 <sup>st</sup> October 2023 |
| 23-11/22 | <b>Diary Dates:</b><br>Meeting dates to be confirmed:<br>a) Next FCM 13 <sup>th</sup> December 2023                                                                                                                                                                                                                                                                            |
| 23-11/23 | <b>EXCLUSION OF THE PRESS AND PUBLIC</b><br>To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.                                                                           |
| 23-11/24 | <b>MEETING CLOSED</b>                                                                                                                                                                                                                                                                                                                                                          |