

SENNEN PARISH COUNCIL

Chairman: Cllr Alice Burt

Clerk: clerk@sennen-pc.gov.uk

16/25

Minutes of the full council meeting of Sennen parish council at Sennen Churchtown Hall held on Wednesday 9th July 2025 at 7.00 pm.

Cllr A Burt (chairman), Cllr R Puddiphatt (vice-chairman), Cllr K Hann, Cllr K Shannon, Cllr G Patterson-Beedle, Cllr J George, Cllr A Collins and Cllr J Nicholas.

Clerk Jodie Ellis, Cornwall Councillor B Clemens and no members of the public.

1. **Apologies for absence** – none all Cllrs were all present.
2. **Acceptance of minutes** – The Minutes of the ordinary council meeting held on the 11th June 2025 were unanimously agreed and signed by the chairman.
3. **Declarations of interest for items on this agenda** – Cllr K Shannon in item 11 Sennen beach toilets and Cllr A Burt in Item 9 planning.
4. **To consider any applications for dispensations under section 33 of the localism act 2011** – none received.
5. **Public participation** – none.
6. **Chairman's comments** - Cllr Burt has recently completed her code of conduct training and wished to remind all Cllrs to be mindful of the code at all times. Each agenda item needs to be considered individually and to declare an interest where necessary. Dispensation can be requested when required.
7. **Councillors' questions and comments** - 24-hour notice in accordance with Standing Orders advisable
Cllr Hann requested that her booking on the CALC code of conduct training is cancelled as she attended only last year and will watch the Cornwall Council recording instead. Clerk to cancel.
8. **Cornwall councillor's comments** – Cllr. Brian Clemens gave the following report: 'I have had many enquiries regarding the proposed planning committee changes and the part that local councils will play going forward.
At present there is a survey being conducted and final details will emerge post consultation although it is unlikely much will change. I would also encourage members to read the Town and parish newsletter dated the 4th of July as there is a considerable amount of info that will help you understand the process, from my perspective as Chair of the west Sub Planning Committee the main concern is that the committee structure as we know it may change and the idea that the Chair and Senior planning officer will have to decide on any contentious applications going forward to committee from the mid-tier applications will be interesting to say the least, also chairs of planning committee will to have some form of extra training and be the holder of some form of certification to even be the chair of a planning committee although as yet there is no indication how what this will be or how it will be achieved. Also, there is talk of some quite significant changes to the provision of service from the children's directorate and as, yet we are still waiting to find out the proposals by Government.
The rural transport bill has had its second reading in Parliament, and I intend to put a question to the portfolio holder at the next full council meeting to seek a guarantee that we as a council are doing all we can to ensure that we achieve a satisfactory outcome this time around. At the CAP meeting on the 2nd of July, I was re-elected as Chair for the coming year and look forward to working with the vice chair Jonny Wells the Mayor of St Ives and the wider community to achieve the best we can for our members and the communities they represent.
Cllr Clemens asked Cllrs to send him any evidence of the impact the lack of buses is having locally so that he can present it to Full council next week.
Cllr Burt left.
9. **Planning:**
PA25/03403 - Te Papa Sennen Penzance - Replacement of workshop with domestic annexe within the curtilage of the host dwelling. The annexe will not have independent living facilities and users will rely on the principal for such dwellings. Cllrs discussed the application, and it was RESOLVED to support the application.
Cllr Burt returned.
10. **Public rights of way** –
118/15 – The new post has arrived, and the volunteers will be installing in the next fortnight.
118/6/1 FP down to Nanjizel uneven surface on the bottom section of the path – unfortunately due to workload the countryside team have been unable to attend yet.
Stone chair Lane pavement weed issues – Cllrs discussed the original quote to respray and flatten the tarmac from CGS. It was agreed to allow the spraying of this area as they did when the tarmac was originally laid to ensure that the surface is not overrun by bracken and lasts. Clerk to contact CGS.
Cllr Shannon advised the broken post she reported has been removed.
Sennen cove – Cllr Clemens has requested the hedges are cut, road lines are remarked and more enforcement patrols for the area.
Cllr Shannon left.

11.Amenities Sennen Beach Toilets

Sennen Beach toilets – The plumbing issue has been fixed and the new gate at the back has been installed.

Mr Watling has kindly repaired the toilet roll holders and is sourcing a quote to fix the chamber cover outside that has broken from something heavy driving on it.

Southwest porta loos for the summer holidays will be delivered to the same place as last year on the 21st July 2025

WC rebuild – Cllrs discussed the current level of funds available for the WC rebuild project of £48000 in reserves plus the CIL reserves. It was agreed that to apply for any funding, detailed building control drawings would be needed to be able to go out to tender to source quotes for the rebuild. Clerk to contact the gentleman who did the planning application and ask for a quote for building control drawings.

Cllr Shannon returned.

12.Sennen Infrastructure and Accessibility Improvement Project – Cllrs discussed the quote from Mr Watling to install the last two interpretation boards at Mayon Verge and the Cemetery of £90.00. It was RESOLVED to accept this quote. It was agreed 20 roundel markers are required. Cllr Puddiphatt to source a cost and it was agreed if it was less than £200 then the roundels would be purchased prior to September's meeting.

13.Cemetery – Clerk advised there have been no issues to report. It was agreed that Cllr Patterson-Beedle would check the cemetery once a month. Clerk to ask Cormac if they could carry out an annual risk assessment of the headstones etc.

14.Clerk's report and correspondence –

Trustee information for Sennen community Centre (SCS) and Sennen Cove recreational Centre (SCRC) – Clerk advised that as trustees the following is required: Sennen Parish council need to hold one meeting a year, which is not an official parish council agenda or minutes to check that the SCC and SCRC are being run correctly. The meeting is to include all members of SPC, and all other trustees. SPC do not include the centres in their accounts or fixed assets, both insurances must ensure members are indemnified for their decisions, SPC can give grant donations to the centres, SPC do not have anything to do with the annual submission of the accounts to the charity commission for either centers, SPC answer 'No' on the AGAR each year to the trust funds question and SPC have no responsibility or liability for the day to day running of the community centers.

Royal British Legion Poppy Appeal 2025 – It was agreed to donate £100 and order 16 crosses.

15.Committee Representatives

Councillor Advocate Scheme / Police and Crime Commissioner – Cllr Collins.

Cllr Clemens reminded all that St Just have a drop-in session normally the first Monday of the month 10-12pm to discuss any police issues.

Staffing Committee – Cllrs Hann, Puddiphatt and Collins

PRoW – Cllrs Burt, Nichoals and Collins

Amenities – Cllr Hann

Cemetery – Cllr Paterson-Beedle and Puddiphatt

Highways & CAP – Cllr Shannon

Sennen recreational Centre & Harbour - Cllr Patterson-Beedle

Blue Haven centre – Cllr Shannon

Sennen School – Cllr George

Auditing Cllrs – Cllrs Shannon and Collins

NDP – Cllr Hann

Sennen Churchtown hall – Cllr Puddiphatt

Sennen Community Centre – Cllr Burt

Signatories – Cllr Burt, Hann and Puddiphatt

16.SNAG group – Cllrs discussed what equipment is required to assist the group and it was agreed that Cllr Puddipaht would purchase: 2 shovels, 2 forks, 5 hand forks, 5 secateurs, 2 shears, 2 kilo of mixed bags clover, gloves x 5 and some compost and would forward the receipt to the clerk for reimbursement. Possibly some Hi-Vis.

It was agreed that going forward subject to parishioner Sara Beevan accepting the SNAG group would work separately from the council and use the tools listed above and other tools stored in the community centre. Any requests or updates would be fed back to the council.

Clerk to check the rental for the community centre storage and when it runs out.

17. Payments – It was RESOLVED that the following payments be made:

T.P Tree services – LMP May & June and Cemetery May & June	£1958.40
CALC – Code of conduct training – GPB	£30.00
Ian Watling – Notice Board and Binocular check, new gate by storage container and removal of redundant notice board	£403.00
Mark Ayotte – attend Sennen toilets and deal with blockage issue	£115.20
Jodie Ellis – Clerk Salary	£951.29
HMRC – PAYE TAX / NI	£253.55
Crystal Clear – Toilet cleaning 31/05/25-27/06/25	£750.42
ICT Connect – website monthly charge	£12.00
	£4,473.86

18. Financial report of the clerk –

It was RESOLVED to approve the financial reports and Budget monitoring statement.

It was RESOLVED for the clerk salary, HMRC, ICT Connect, Crystal Clear, T P Tress services and Southwest water invoices to be paid via bacs in August along with any other invoices that cannot wait until September's meeting. Clerk will circulate invoices and payment schedule to signatory Cllrs for approval in August.

19. Items for September's agenda – Lengths man scheme and cost to clean the gateway signs x 3 (2 x in Sennen and 1 opposite Sea View).**20. Time and date of the next meeting** – Wednesday 10th September 2025 at 7.00pm for the ordinary parish council meeting at Sennen Churchtown Hall

To consider passing the following resolution that in accordance with S.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press & Public be excluded from the meeting during the consideration of the following business due its confidential nature.

21. To review quote for pavement weeding in the parish – It was agreed to delay a decision on this until a lengths man scheme had been looked into at September's meeting.**22.** VAS – Cllrs agreed to accept Ian Watling's quote of £75.00 per month to maintain the notice boards, VAS and binoculars.**23.** Toilet alarm – review quote for replacement – It was agreed to accept the quote from Stevens and Nicholls - £168