

SENNEN PARISH COUNCIL

**AGENDA FULL COUNCIL MEETING OF
SENNEN PARISH COUNCIL AT SENNEN CHURCHTOWN HALL
ON WEDNESDAY 9th OCTOBER 2024 AT 7.00 PM**

Contact the Clerk regarding
any item on this Agenda:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sennen-pc.gov.uk
07719 399685

Press & Public are invited to attend the above meeting. Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at www.sennen-pc.gov.uk and on the Sennen Noticeboards.	
WELCOME: Chair's welcome	
AG REF.	DESCRIPTION
24-10/1	PERSONS PRESENT/APOLOGIES To NOTE persons, present and RECEIVE apologies for absence.
24-10/2	MEMBERS DECLARATIONS To RECEIVE any Declarations of Interest from Members: a. Pecuniary/Registrable Declarations of Interests b. Non-Registrable Interests c. Declaration of Gifts To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a Dispensation Form in advance of commencement of the meeting.
24-10/3	PUBLIC FORUM Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes on any subject covered by the agenda , and should give their name and subject to the Clerk at clerk@sennen-pc.gov.uk (24 hours in advance), otherwise call 07719 399685 or in person before the meeting commences . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to Public Forum will not exceed 15 minutes , in accordance with Sennen Parish Council Standing Orders, unless extended at the discretion of the Chair .
24-10/4	APPROVAL OF MINUTES To RESOLVE that the Minutes of the Full Council Meeting of Sennen Parish Council (SPC) held on 11th September 2024 having been previously circulated be taken as read, APPROVED , and signed.
24-10/5	MATTERS ARISING FROM PREVIOUS MEETINGS To NOTE any matters arising from the accepted Minutes not included on the Agenda
24-10/6	CORNWALL COUNCILLOR'S REPORT To receive the monthly Cornwall Councillor's Report from Councillor Brian Clemens
24-10/7	NEW PLANNING APPLICATIONS PA24/07436 Proposal: Front porch extension, new patio doors and window alterations Location: 4 Mayon Farm Sennen Penzance Cornwall
24-10/8	PLANNING DECISIONS None at time of published Agenda
24-10/9	OTHER PLANNING MATTERS and late applications/decisions
24-10/10	Neighbourhood Development Plan (NDP) To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) NDP Design Code DRAFT REVIEW

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24-10/11	Amenities To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) Storage of SPC assets b) Toilets - Feasibility Study: MOTION to submit a Planning Application as part of the study c) Sennen Infrastructure and Accessibility Improvements
24-10/12	Cemetery To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) Burial Book
24-10/13	Community Engagement & Communications To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) Website editing
24-10/14	Environment To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) Penwith Landscape Recovery Project b) SNAG action day
24-10/15	Highways To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) VAS Signs b) Bus Shelters c) Bus Service
24-10/16	Public Rights of Way (PRoW) To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) Pavement Maintenance Plan
24-10/17	Policy Reviews & Governance To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) Fixed Asset Register 2024-25 b) SPC Sickness Absence Policy 2024
24-10/18	FINANCE a) To RECEIVE and NOTE the Bank Reconciliations as at the 30th September 2024 b) To RECEIVE and RESOLVE to APPROVE the October 2024 payment schedule c) RFO report i. 2nd Quarter Budget Report 2024-25 ii. External Auditor Report 2023-24 iii. Conclusion of Audit 2023-24 iv. Competence and Independence/Internal Auditor v. Bank Transfer List vi. Grass cutting and Footpaths budget review d) Grants/Funding I. Sennen Fun Day Update II. Churchtown Hall Christmas Lights

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24-10/19	Clerk's Report and Correspondence To RECEIVE Clerk's Report and NOTE correspondence a) Clerk report b) Correspondence received
24-10/20	Training and Meetings Attended To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) CLUP WG 17 th September 2024 b) CAP 2 nd October 2024 c) NDP SG 7 th October 2024
24-10/21	Diary Dates: Meeting dates to be confirmed: d) Full Council Meeting 13 th November 2024
24-10/22	MEETING CLOSES