

# SENNEN PARISH COUNCIL

Chairman: Cllr Kate Hann

Clerk: [clerk@sennen-pc.gov.uk](mailto:clerk@sennen-pc.gov.uk)

01/25

Minutes of the full council meeting of Sennen parish council at Sennen Churchtown Hall held on Wednesday 12<sup>th</sup> February 2025 at 7.00 pm

Cllr K Hann (chairman)

Cllr R Puddiphatt (Vice-chairman)

Cllr S Bevan

Cllr K Shannon

Cllr G Patterson-Beedle

Locum clerk Jodie Ellis, Cornwall Cllr B Clemens and no members of the public.

1. **Apologies for absence** – were received from Cllr A Burt.
2. **Acceptance of minutes** – The Minutes of the ordinary parish council meeting held on the 8<sup>th</sup> January 2025 were unanimously agreed and signed by the chairman.
3. **Declarations of interest for items on this agenda** – Cllr K Shannon in Item 12 Amenities Toilet quotes.
4. **To consider any applications for dispensations under section 33 of the localism act 2011** – none received.
5. **Public participation** – no members of public were present.
6. **Chairman's comments** – Cllr K Hann thanked the Locum Clerk Jodie Ellis for stepping into the role.
7. **Councillors' questions and comments** - 24-hour notice in accordance with Standing Orders advisable – no comments.
8. **Cornwall Councillor's comments** – Cllr. Brian Clemens gave the following report: ' As you can imagine the budget setting process has been very challenging this time around with the Government implementing the rise in NI and also lowering the level at which NI becomes payable causing no end of issues for local and county level authorities, despite the Government's insistence that local authorities would not be impacted as they had put aside enough revenue to cover our cost when the budget was nearing completion a £500,000 black hole appeared which has led to redundancies and a cut back in non-statutory services something none of us a Councillors wanted but were driven to it. Also with the Elections imminent the Council have taken the decision to implement new compulsory training for all Councillors whether new or re-elected, I can see the merit in this to some extent as any of you who have watched recordings of the meetings will see sometimes things are said that could be perhaps be said in a more professional way but in the heat of the moment we are all guilty of making mistakes, that said I feel it important that proper scrutiny must not be taken away from elected members. As you are all no doubt aware all the major funding schemes such as SPF, CCF and CLUP are now live and this year there are some changes as to how the funding is distributed within the community and timelines are still very tight, that said any projects that received CCF funding last year are in an ideal position to progress at speed. I have heard unofficially that the amount we as local members receive as our community chest has been lowered from £3000.00 to £1,500 for the coming year and as of yet I have had no confirmation as to whether the small Highway scheme we receive at the CAP will be put in place this coming year something we may have to wait for the incoming administration to address'. Cllr Clemens confirmed his community chest money for 24/25 has been allocated.
9. **Planning:**
  - PA24/09703** Former water tank, Sennen Cove – Demolition of existing water storage tank. New build pitched roof, single storey dwelling house, landscaping works to form, retaining wall and garden. Gravelled parking bay to north of the site. The application was discussed and it was noted that the application has reduced in comparison to the previous application. The online objections were mainly due to access issues. This application provides parking. It was proposed by Cllr Puddiphatt, seconded by Cllr K Hann, and unanimously agreed to support the application.
  - PA25/00438** 6 Mayon Green Crescent, Sennen – demolition of garage and new single storey side extension. The application has no objections and appears to be a straightforward extension, it was Proposed by Cllr Patterson-Beedle, seconded by Cllr K Hann and unanimously agreed to support the application.

**10. Public rights of way**

- LMP 2025/2026 – Cllr A Burt has kindly been through the contract from CC and the contractor's schedule and is happy it is a correct reflection of the cutting schedules. It was noted that there would be a difference between the LMP contract from CC and the contractor's cutting costs that would need to be paid by Sennen PC. Cllrs RESOLVED to accept this and for the clerk to accept CC's LMP offer, but not the South west coastal path element.
- To review DMMO relating to WCA 840 Sennen and WCA 841 St Buryan – Cllrs had no evidence to submit.
- The Footpath sign for path 118/17/2 is lying on the ground – clerk to look into.

**11. Highways** – to consider a Parking Enforcement Service Level Agreement proposed by Penwith CAP - Cllr Shannon advised that this had come to light due to Sennen being unable to access enforcement data as they are not part of the SLA. It would be more cost effective to join an SLA with local councils. It was agreed Sennen PC would take part in the initial meeting.

*7.16pm Cllr Shannon left the meeting.*

**12. Amenities**

- Beach car park – The three quotes for the temporary Portaloos for the six weeks of the summer were reviewed and it was unanimously RESOLVED, to appoint Southwest loos as they are able to provide event toilets with bi weekly servicing and are local to attend if there are any issues, at a cost of £1890 +vat.
- A quote to repair the toilet drain has been circulated and it was RESOLVED to accept the quote of £178.00  
*7.21pm Cllr Shannon returned.*
- Sennen Infrastructure and Accessibility Improvements Project – The final claim has been submitted and has passed the first round of checks. The trees need to be planted and highways have advised that a tree root barrier is required at a cost of £135 + vat. It is anticipated that this will be covered through the funding, however if not then it would be a cost to Sennen parish council. It was RESOLVED that if funding does not cover the cost, then Sennen PC will purchase.
- The website needs to be updated to include details of the funding project – Cllr Puddiphatt to complete.
- The footpath posts need some way markers to show the heritage walk route, this should be covered under the funding.

**13. Cemetery** – there were no issues to report.

**14. Clerk's report and correspondence** – It was unanimously RESOLVED to appoint Jodie Ellis as Locum clerk until a permanent replacement is found. Cllrs agreed to delegate the interviews for a replacement to the staffing committee.

**15. Payments** - It was RESOLVED to make the following payments, Cllrs Hann and Burt would set the payments up and authorise online.

|                                                                                |                 |
|--------------------------------------------------------------------------------|-----------------|
| Sennen School – Annual maintenance contribution adventure playground 2024/2025 | £ 400.00        |
| Cllr Hann – Reimbursement of amenities cost - new padlock                      | £ 33.99         |
| Victoria Burton-Davey – Expenses January                                       | £ 42.90         |
| Giff Gaff – Parish Phone                                                       | £ 6.00          |
| ICT Connect Ltd - Website                                                      | £ 12.00         |
|                                                                                | <b>£ 494.89</b> |

**16. Financial report of the clerk** – Approval of financial reports

- To note and agree any action required for the grant funding previously awarded to Pre-school – the Preschool have confirmed that they will not be able to spend the grant before the year end and are applying for CLUP funding which they hope to use Sennen PC'S grant as the match funding element for the application. It was agreed the clerk would look into the grant policy and payments made and bring back to March's meeting.
- To receive and consider grant application from Sennen Junior Lifeguards and Sennen Surf Club – Cllrs discussed the application and are supportive of the initiative, but due to other financial commitments feel the parish council cannot cover the entire grant application and it was RESOLVED to donate £250.00

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- To consider replacement laptop and Office software – It was RESOLVED to purchase a new laptop, cloud back up, Microsoft office and Internet security from Currys for a package of less than £500.
- To discuss interim banking arrangements and potentially transferring to Unity bank – Cllrs unanimously agreed to transfer all parish bank accounts with Barclays and Lloyds to Unity banking. Cllr K Hann to advise clerk of all the current PC bank accounts to transfer to Unity.
- Sennen Community Centre Association - Have asked if the PC would write a letter of support to be included with an application for CLUP funding. If they are successful in their funding bid, they propose to update and renovate the community Centre, adding solar panels and energy efficient heating as well as accessible toilets, music room, gym and a reading room/library. Cllrs agreed to submit a letter of support to the community centre.
- It was agreed to also support the pre-school if a request comes in as the funding deadline is before the next PC meeting.

**17.Policies** – To review and approve the following policies:

Equality and Diversity Policy - It was RESOLVED to adopt the policy.

Financial Regulations 2024 – Cllr K Shannon to forward to the clerk to review.

Environmental Policy - It was agreed that a policy would be written if it was mandatory for the funding criteria if the biodiversity plan was not sufficient.

**18.Items for next month's agenda**

To review grant application from

Annual Newsletter

Citizen of the year award and trophies

Clerk Vacancy.

**19.Time and date of the next meeting** - Wednesday 12th March 2025 at 7.00pm at Sennen Churchtown Hall

**SNAG (Sennen Nature Action Group)**

**Dates for the Diary:**

February 22<sup>nd</sup> 2025 – Seaview Bus stop – planter tidy up and litter pick.

March 29<sup>th</sup> 2025 - Mayon Bus stop – installing new plants in the feature rockery.

April 26<sup>th</sup> 2025 – Cornish hedge opposite school – weeding and new planting.