

From: Cllr. Katherine Shannon kshannon@sennen-pc.gov.uk 
Subject: Penwith CAP Highways/Transport & Connectivity Working Group Action notes: 23.2.24

Date: 11 March 2024 at 12:58

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CS

Councillors,

By way of update regarding steps being taken towards driving enforcement of appropriate vehicle parking / fouling etc., please find below Guy Pace's note of the CAP Highways sub-group meeting with Debbie Brock on 23 February.

Kind regards,

Kath

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Information Classification: PUBLIC

Dear Colleagues,

Please find some brief captured action notes from our meeting held on 23.2.24.

Debbie Brock Enforcement Manager Regulatory Services

Guy welcomed Debbie to the meeting after a request to attend the group to share a picture of current enforcement capacity/activity across the CAP area.

Guy explained that during workshops to identify the CAPs priorities, the issue of enforcement had been identified by a number of CAP representatives, including a perceived lack of enforcement.

Debbie explained that there were current staffing challenges for the team, and this may have had an impact across the CAP area. However, Debbie confirmed that there are currently plans for a recruitment drive to go out over the next month. Historical issues of pay have been a challenge previously to attract staff into the team.

Stephen Murley asked how many enforcement officers are currently working across the CAP area. Debbie stated that for Penwith there are currently 2 civil enforcement officers, 2 locality officers, 1 machine technical officer, and an officer currently on long-term sick. Officers split their time between vehicle/parking issues and on street enforcement i.e., dog fouling etc.

Kath Shannon asked where the officers are distributed to across the CAP, Debbie replied that there is a rolling patrol rota, and 2 officers are mainly assigned to existing Service Level Agreements with certain Town/Parish Councils (peak season) and that they do normal enforcement in the winter.

John Martin asked Debbie if it was possible for the group to see examples of existing SLAs for us to consider. John conveyed that as a CAP we were keen to explore if it is feasible for us to have a dedicated enforcement officer for the CAP area and for us to have an appreciation of the costs involved.

ACTION: DB Debbie to look to see if an anonymised SLA example can be provided along with an estimation of costs for a dedicated enforcement officer for the CAP. Debbie stated this could be developed with one of the technical members in the team who supported the SLA's and will provide Guy contact details of the officer.

Debbie stated that that this proposal fitted well with the direction of the team in looking to move in the direction of locality-based roles such as in St Ives and Hayle.

Guy stated that it would be helpful if we were able to see or be provided a map or rota of where officers currently enforce. Debbie stated that there are priority areas that are enforced, and this is soon to be reviewed.

ACTION: DB Guy asked if it was possible for Debbie to provide the current priority areas for the group in order for us to share with Town & Parishes and to contrast with where T/PC's felt this remained current or if there were identifiable gaps/areas of concern requiring attention/resource. Debbie stated she would look to provide a snapshot of an enforcement officers time spent within Penwith over a short period of time.

ACTION: GP & CAP representatives Guy stated this could be a request made of the CAP and for all reps to consider this and begin a mapping process of priority areas of concern.

Debbie stated that Cornwall Positive Parking Enforcement social media page attached below is something that we could get the CAP to promote to follow and share with respective Town/Parish Comms.

<https://www.facebook.com/people/Cornwall-Positive-Parking-Enforcement/100067073395018/>

[Civil enforcement officers - Cornwall Council](#)

ACTION: GP Guy to make this request and share at the next CAP meeting.

Working Group Terms of Reference

Guy presented these to the group and asked for consensus re sign off. These were agreed with the one suggested addition by Stephen Reynolds, re a point re live/emerging issues and Guy has made the following amendment to be included in the functions to *respond to live related Highways/Transport/Connectivity issues*.

ACTION: Guy will take the agreed TORs to the CAP on 17th April for ratification.

AOB

Guy and Stephen Reynolds updated on the Active Travel Social Prescribing Fund and work with Penzance Town Council re submitting a bid. Also, details were shared re the GWR Community Fund: **GWR Community Fund**.

In summary, the fund opened to bids on Monday 26 February 2024 and will close to bids at 23:59 on Monday 25 March 2024.

GWR Customer and Community Improvement Fund is designed to support small and medium rail-related projects that can be completed over the course of the 2024/25

medium rail related projects that can be completed over the course of the 2021-22 financial year.

They are particularly interested in schemes that:

- benefit customers
- increase rail travel.
- encourage carbon reduction.
- connect communities, people, and places.
- support economic growth.
- promote inclusion and diversity.
- educational programmes that support careers in rail or increase awareness and experience of public transport and rail safety.

<https://www.gwr.com/about-gwr/what-you-can-expect/community/community-investment>

Date of next meeting:

To be confirmed by Guy

Kind regards,

Guy

Guy Pace

Community Link Officer (West Penwith)

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Penwith CAP Working Groups
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