

SENNEN PARISH COUNCIL

Chairman: Cllr Alice Burt

Clerk: clerk@sennen-pc.gov.uk

24/25

Minutes of the full council meeting of Sennen parish council at Sennen Churchtown Hall held on Wednesday 12th November 2025 at 7.00 pm.

Present: Cllr A Burt (chairman), Cllr K Hann, Cllr K Shannon, Cllr G Patterson-Beedle, Cllr J Nicholas and Cllr A Collins.
Clerk Jodie Ellis, Cornwall Cllr B Clemens and no members of the public.

1. **Apologies for absence** – were received from Cllr R Puddiphatt and Cllr J George.
2. **Acceptance of minutes** – The Minutes of the ordinary council meeting held on the 8th October 2025 were unanimously agreed and signed by the chairman.
3. **Declarations of interest for items on this agenda** – Cllr Shannon and Cllr Burt in item 11 Sennen Beach Toilets.
4. **To consider any applications for dispensations under section 33 of the localism act 2011** – none received.
5. **Public participation** – None.
6. **Chairman's comments** - Cllr Burt had nothing to add.
7. **Councillors' questions and comments** - 24-hour notice in accordance with Standing Orders advisable – none.
8. **Cornwall councillor's comments** – Cllr. Brian Clemens gave the following report: 'My focus this month is on ensuring that all parishes have considered any highway improvement schemes they wish to put forward for consideration this term under the CAP small highways project. All clerks should now have the template and the form for completion ASAP.
The available funding award for our CAP is much the same as the last round but obviously cost have risen in the region of 25% on materials and labour cost since last term.
As it stands the advice is to concentrate on one deliverable project and have a reserve project, if possible, Parishes will get one project, and I as local member will get one project across my division.
The time scale is tight projects need to be in ASAP as we as local members are expected to meet with officers to decide which schemes are eligible and deliverable within the term in early February 2026.
Any scheme you wish me to put forward as my allocated scheme needs to be with me in early January 2026.
I recently attended the quarterly meeting of the Youth Council and was once again impressed with the level of commitment and enthusiasm of the members, they are about to hold their elections for the coming year and I would encourage you all to encourage any interested young people to get involved if they are keen to make difference in the community'. Cllr Clemens asked Cllrs to promote the coming youth council as it is a great commitment and role for those interested. The enforcement cases in the parish are ongoing, and updates have been reported to CC.
9. **Planning:**
PA25/06297 - Little Cottage Old Coastguard Row Sennen Cove Penzance Cornwall TR19 7DA - Listed Building Consent for the proposed extension of 2 brick chimney stacks at Little Cottage. The design/works to the two extended brick chimney stacks has been minorly altered so they will comply with Building Regulations from last month. It was RESOLVED to support the application.
PA25/07818 - Brew Farm St Levan Penzance - Repowering of existing wind turbine at Brew Farm. The proposal involves removal of the existing Endurance wind turbine and installation of Vestas V27 turbine in slightly revised location within the same field, and grid connection infrastructure. No change of use is proposed; the site will remain agricultural. It was RESOLVED to support the application.
PA25/06911 - The Lodge Seaview Holiday Park Sennen Penzance - Demolition of existing workshop, WC and utility room and replacement with a two-storey self-contained ancillary accommodation. It was RESOLVED to support the application subject to a bat survey and loss of light assessment being carried out due to the close proximity of mature trees.
10. **Public rights of way** –
LMP Contract 2026/2027 – clerk advised CC are preparing the tender documents for 2026/2027 once these have been received SPC will be in a position to go out to tender.
Cllrs Shannon and Burt left the meeting.
11. **Amenities Sennen Beach Toilets** - Discussions took place and it was RESOLVED all in favour of going with option A to sign the side letter with CC for the transfer of the Sennen beach toilets to ensure long-term toilet provision in the car park. The council will then seek legal advice to initiate negotiations with the business owners in the cove about the transfer of the freehold of the car park and toilets subject to a covenant / legal contract, that ensures there is always toilet provision and access to the beach for all.
Cllrs Shannon and Burt returned.
12. **Cemetery** – ICCM Membership – It was RESOLVED to join the institute of cemetery and crematory management at a cost of £105 per year. Clerk has spoken to Longrock memorials who will carry out a headstone risk assessment at a cost of £50.00. It was RESOLVED to request this to see what action is needed.

13. Clerk's report and correspondence –

IT Policy – It was RESOLVED to adopt the Information Technology policy (IT).

14. Internal Auditor – Cllrs discussed the effectiveness of the audit as well as the confidence and the independence of the internal auditor Barabara Goraus and it was RESOLVED to appoint Barabara Goraus as the internal auditor for the 2025/2026 accounts.**15. Payments -** It was RESOLVED that the following payments be made:

CALC – Training Cllrs Burt and Collins.	£72.00
RBL Poppy Appeal - donation 2025	£100.00
T.P Tree Servies – Parish cutting September and October 2025	£1330.80
Creative Signs Cornwall Ltd – 20 x roundels for Sennen walking route	£84.00
Source for Business – Sennen Toilets water	£401.96
Crystal Clear – Toilet cleaning – 20.09.25-17.10.25	£800.45
Ian Watling – Fit interpretation boards x 2, VAS and telescope check, and additional check of VAS at Sunny Corner.	£185.00
Jodie Ellis – Salary October 2025	£979.57
Elan City – New VAS	£3000.00
ICT Connect – monthly website cost	£12.00
HMRC – PAYE (This item was not on the agenda due to HMRC cancelling our DD and therefore an amount is overdue, after the agenda was published. To avoid penalties this payment will be paid this evening.)	£391.14
	£7356.92

16. Financial report of the clerk – It was RESOLVED to approve the budget monitoring statement as at 28.10.2025**17. Grant Applications –**

Sennen Community Centre – To purchase three easy to use portable / moveable tables and chairs for the community to use including school children, farmers markets etc. Cllrs discussed the application and agreed to donate the total cost of the three tables of £2970.00 net or look into purchasing direct at a cost of £3564 including VAT and reclaim the VAT back.

Sennen Churchtown Hall - new defibrillator for outside of the hall. Cllrs discussed the application and agreed to donate £300.

Cllr Clemens advised he may have some community chest funds still available if the hall contact him. Clerk to advise.

18. Items for next month's agenda – Budget and Precept 2026/2027.**19. Time and date of the next meeting –** Wednesday 10th December 2025 at 7.00pm for the ordinary parish council meeting at Sennen Churchtown Hall.